

# Construction Related Tax Deductions

Client Name: \_\_\_\_\_ ID # \_\_\_\_\_ Tax Year: \_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed or are reimbursable.

## Miscellaneous

Bank Charges	
Business Cards	
Casual Labor	
Computer Supplies	
Materials/Supplies	
Office Staff	
Office Supplies/Expenses	
Postage & Copies	
Printing	
Rent (Shop/Storage)	
Repairs	
Sub Contractors	
Uniforms & Cleaning	
Utilities	

## Telephone

2nd Telephone Line	
Answering Service	
Cellular Service	
DSL Service	
Fax Service	
Internet Service	
Long Distance	
Basic Telephone Service	

## Other Expenses

Dump Fees	
Equipment Lease	
Equipment Rental	
Vehicle Lease	

## Professional

Accounting & Tax Prep	
Annual Report (FI Corps)	
Continuing Education	
Employee Leasing	
Gen Liability Insurance	
Legal & Professional	
Medical / Emp or Subs	
Occupational Licenses	
Other Insurance	
Payroll Services	
Workers Comp Insurance	

## Equipment

Building/Acctg Software	
Cellular Telephone	
Compressor/Generator	
Computer/Printer	
Desk/Chair/Filing Cabinet	
Office Telephone	
Safety Equipment	
Scaffolds/Ladders	
Small Tools (< \$250)	
Utility Trailer	
Work Tools (> \$250)	

## Other Pertinent Information


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